

**Minutes of the Annual Meeting of Uffington Parish Council
Tuesday 9th May 2023 at 6pm
At Thomas Hughes Memorial Hall**

Present: Cllr Mike Oldnall (Chair), Cllr Simon Jenkins, Cllr Fenella Oberman, Cllr Kat Foxhall, Cllr Richard Charles

In Attendance: Mrs J Evans (Clerk)

District Councillor:

County Councillor:

Members of the Public: 5 members of the public

Minute	ITEM 1 – ELECTION OF CHAIRMAN	Action
83/23	Cllr Oldnall was nominated. Proposed Cllr Jenkins, Seconded Cllr Oberman. RESOLVED.	
	ITEM 2 – ELECTION OF VICE-CHAIRMAN	
84/23	Cllr Jenkins was nominated. Proposed Cllr Oberman, Seconded Cllr Charles. RESOLVED.	
	ITEM 3 – APPOINTMENT OF TRUSTEES OF THE UFFINGTON MUSEUM TRUST	
85/23	Cllrs Charles, Foxhall and Oberman were appointed. Cllr Jenkins stated that he was not a volunteer. It was noted that as the previous Trustees would not stand down until July the Parish Council was in agreement with the Trust Deed. The final Trustee was to be appointed once new councillors were co-opted.	
	ITEM 4 – APPOINTMENT OF UFFINGTON REPRESENTATIVES OF THE THOMAS SAUNDERS TRUST	
86/23	Jo Trichler and Maxine Parsons were appointed for the next four years.	
	ITEM 5 – ALLOCATION OF COUNCILLORS DUTIES AND RESPONSIBILITIES	
87/23	Cllr Oldnall had circulated draft details. Cllrs Jenkins and Oberman agreed to continue with the duties and responsibilities allocated. Cllr Foxhall volunteered to assist with play equipment inspections and with flooding. Cllr Oberman volunteered to take responsibility for Field Tidies and for the Burial Ground. Cllr Charles volunteered for OSR building maintenance and Finance. Mrs Coad to be removed from the UMT list. Responsibility for defibrillators and Communications were still to be decided. Clerk to update the draft, re-circulate to Cllrs and upload to the website.	Clerk
	ITEM 6 – COUNCIL AIMS AND OBJECTIVES	
88/23	Cllr Oldnall had circulated a draft document. The Speedwatch initiative was to be included on the list and was to become an ongoing objective. Cllr Foxhall suggested including sewage issues and agreed to send a statement for inclusion. Document to be updated, re-circulated to Councillors and uploaded to the website. Cllr Jenkins thanked Cllrs Oldnall and Oberman for a successful day on 7 th May.	KF / Clerk
	ITEM 7 – INTERNAL AUDIT REPORT	
89/23	The Internal Audit Report was presented and accepted. No issues had been raised.	
	ITEM 8 – ANNUAL GOVERNANCE STATEMENT 2022/23	
90/23	This was presented and approved. Proposed Cllr Jenkins, Seconded Cllr Charles. RESOLVED. The statement was signed.	
	ITEM 9 – ANNUAL ACCOUNTING STATEMENT 2022/23	
91/23	This was presented and approved. Proposed Cllr Jenkins, Seconded Cllr Oberman. RESOLVED. The statement was signed.	
	ITEM 10 – REVIEW OF GENERAL POWER OF COMPETENCE	
92/23	The Council had 5 out of 7 elected members and a CILCA qualified Clerk and was therefore eligible to adopt the General Power of Competence. It was agreed to adopt the power. Proposed Cllr Oldnall, Seconded Cllr Jenkins. RESOLVED.	
	ITEM 11 – REVIEW OF INSURANCE POLICY	
93/23	The renewal invitation had not been received. Clerk to chase. Afternote: Renewal terms were received on 10 May and accepted subject to ratification at the next meeting.	Clerk
	ITEM 12 – MEETING DATES FOR 2023/24	
94/23	It was agreed to continue meeting on the second Monday of the month, at 6.30 pm. The Annual Assembly would be in April and the AGM in May, Both the large and the small halls were to be booked for the Annual Assembly. (Revised timings may apply for the	Clerk

	Annual Assembly and AGM). Dates for the year were: 12 th June 2023 10 th July 2023 14 th August 2023 11 September 2023 9 th October 2023 13 th November 2023 11 th December 2023 8 th January 2024 12 th February 2024 11 th March 2024 8 th April 2024 – Also Annual Assembly 13 th May 2024 – Also AGM	
	DATE OF NEXT ANNUAL MEETING	
95/23	13 th May 2024.	

The meeting closed at 19.08