

**Minutes of the Meeting of Uffington Parish Council
Monday 12th February 2024 at 6:30 pm
At Uffington Museum**

Present: Cllr Mike Oldnall, Cllr Simon Jenkins, Cllr Fenella Oberman, Cllr Dave Garwood, Cllr Nigel Puddicombe.

In Attendance: Sandy Adams

District Councillor:

County Councillor:

Members of the Public: One

Minute	ITEM 1 – APOLOGIES FOR ABSENCE	Action
20/24	Apologies were received from Cllr Caul, Cllr Foxhall, Cllr Charles, Cllr Constance.	
ITEM 2 – DECLARATIONS OF INTEREST		
21/24	None	
ITEM 3 – MINUTES OF THE MEETINGS HELD ON MONDAY 8TH JANUARY 2024		
22/24	Minutes were accepted. Proposed Cllr Jenkins. Seconded Cllr Puddicombe	
ITEM 4 – REMAINING BUSINESS FROM THE PREVIOUS MEETING		
23/24	a) White Welcome Gates – Cllr Oldnall has written to OCC Highways but a response has not yet been received. – Cllr Oldnall	
ITEM 5 – COUNTY COUNCILLOR’S REPORT		
24/24	No report received.	
ITEM 6 – DISTRICT COUNCILLOR’S REPORT		
25/24	<p>a) Sowerhill Farm planning application. Information had been received from Cllr Caul that this application is likely to be refused. There was some discussion over whether there would be an appeal or suggested actions. SJ to respond to SC’s email, copy to Emily Hamilton.</p> <p>b) Play Area planning application. SC had confirmed that she had contacted and received a reply from the planning officer stating that it would probably be considered within the allotted time. It was noted that there had been four complaints on the application, however there were lots of positive remarks.</p> <p>Cllr Oldnall stated that the S106 application could be submitted but a decision could not be given until the planning application had been approved. A decision was also required on whether last £250 could be used. Cllr Oldnall to contact the S106 officer (Julie Perin)</p>	<p>SJ</p> <p>MO</p>
ITEM 7 – OPEN FORUM		
26/24	There were no matters raised.	
ITEM 8 – PLANNING MATTERS		

27/24	<p>a) Planning Applications:</p> <p>a. New applications to be considered:</p> <p>i. P24/V0056/HH - Hendra Broad Street, Uffington. Proposed timber storage shed with solar panel array to roof, erection of new greenhouse, new timber entrance gates, front porch, and conversion of existing garage to habitable accommodation. No objections</p> <p>b. To consider any new applications received since the publication of this agenda.</p> <p>i. P23/V2732/HH - The Lees, Upper Common, Uffington The planning application is for an extension and partial conversion of garage to include new front porch, along with over cladding of north elevation. No objection.</p> <p>ii. P23/V2877/FUL – Jubilee Field, Uffington. 5. 35m tall Spacenet (children's play equipment) on the parish council owned Jubilee Field. Decision date forecast to be 16th February 2024. <i>Afternote: approved on 16 February.</i></p> <p>Update on outstanding planning applications:</p> <p>iii. P23/V2452/HH, Gibbons Cottage Broad Street Uffington Faringdon. The application is for: Extend existing dropped Kerb (circa 3. 5m) to the South of the property to create a new access. Remove the exiting small stone wall and gate to create access (to be constructed under permitted development). Install free draining hardstand material. – Approved.</p> <p>iv. P23/V1739/HH and P23/V1740/LB – Lilac Cottage, Woolstone Road. Two storey rear extension to create larger kitchen to ground floor, and master bedroom with balcony to first floor. Awaiting determination.</p> <p>v. P22/V0345/FUL – Sowerhill Farm. Installation of outdoor arena with lights. Change of use from agricultural to equestrian. Likely to be rejected. SJ to write to the Vale to seek an explanation as to why this application had exceeded the time limit for a decision.</p> <p>b) Uffington and Baulking Neighbourhood Plan.</p> <p>MO had postponed writing to Ricardo Rios until after he had read and commented on the draft of the 2041 Joint District Plan (comments due by 26 Feb).</p> <p>c) Potential Proposal.</p> <p>A request to discuss a potential proposal to build 7 houses on the edge of the village had been made to Cllr Oldnall. An initial discussion was planned (with SJ, MO and DG) for 16 February with a view to a presentation at a future council meeting. <i>Afternote: initial discussion held with date of future presentation TBC.</i></p>	<p>SJ</p> <p>MO, DG, SJ</p>
ITEM 9 – ONGOING PROJECTS		
28/24	<p>a) Access to the Paddock The licence with Anna Bendall had been agreed. The OCC Solicitor will send the final documents to SA to obtain signatures from Anna Bendall and the Council. Final action is to submit a variation to the 2012 transfer document which stated the requirement for a bridge. SJ to speak to Anthony Williams to see if this variation is necessary,</p> <p>b) Support for Uffington Shop Simon Newman had promised an invoice for the shutter but the need for an external light had changed due to changed requirements by the Shop. A donation was discussed to cover further costs. Cllr Jenkins to check remaining balance.</p>	<p>SA</p> <p>SJ</p> <p>SJ</p>
ITEM 10 – FINANCIAL MATTERS		
29/24	<p>a) To approve January payments January payments were approved. Proposed: Cllr Puddicombe. Seconded: Cllr Garwood. Cllr Oldnall to authorise the bank payments.</p>	<p>MO</p> <p>MO</p>

	<p>b) Audit notes. Tim Light, internal auditor has made a few recommendations</p> <p>I. Monthly Bank reconciliations to be signed off. MO to ask RC to do this in future. All invoices should be stamped as checked and agreed. SA to order a rubber stamp with 'Checked and agreed'.</p> <p>MO explained RFO transition arrangements from JE to SA</p> <p>c) Shop Rent. The shop should increase every five years according to the lease in line with the increase in CPI. RFO to notify the shop.</p> <p>d) Budget. The next meeting is last opportunity to finalise budget.</p>	<p>MO, RC</p> <p>SA</p> <p>JE</p>
ITEM 11 - OSR UPDATE		
30/24	<p>OSR Update The electrical checks been completed and the invoice submitted. The Museum will be opening end of March with a new agreed logo. The signpost outside will have some adjustments and a new sign.</p>	
ITEM 12 – JUBILEE FIELD TRUST		
31/24	<p>a) Children's play area. There are no updates.</p> <p>b) There were no applications to use the field.</p> <p>c) New play Equipment Awaiting planning application so that S106 and WHST applications can be submitted. The final cost will need to be checked with Kompan before submitting the grant request to the WHST. <i>Afternote: planning application approved on 16 February.</i></p>	FO
ITEM 13 – ANNUAL / QUARTERLY REVIEWS		
32/24	<p>The following policies/documents were all unanimously agreed. Proposed: Cllr Puddicombe Seconded: Cllr Garwood. Clerk to put latest versions on the website by 31 March as required by the internal auditor.</p> <p>i. Grievance Policy. Noting that the Dignity at Work policy was to be retired.</p> <p>ii. Standing Orders</p> <p>iii. Finance Regulations</p> <p>iv. Emergency Plan. The GDPR agreements for those mentioned and in the Volunteer Group were still to be renewed and OCC notified.</p>	<p>SA</p> <p>MO, SJ</p>
ITEM 14 – VILLAGE UPKEEP		
33/24	<p>a) Poplars The poplars have been felled due to safety concerns. Stumps have been treated with eco plugs. The work cost extra due to the removal of an extra willow limb. There was some storm damage to the BT internet line to a neighbouring property which had now been replaced.</p> <p>It was noted that there had been some damage to Upper Common lane due to the work being carried out. It was agreed to make a gesture of goodwill of £300 in total to the residents to make good the damage incurred during the tree works.</p> <p>A further discussion took place on how to fill the remaining space. SJ to put a request for suggestions into the next Village News bulletin</p> <p>b) War Memorial SJ had forwarded quotes to the councillors. Quotes were for both new stone and repair. All contacted were helpful but Peter Hawkins believes it can be repaired and at a more reasonable cost. It was agreed that the most cost-effective option was to repair using Peter Hawkins. SA to with the insurance company on how to proceed. SJ to notify Peter Hawkins that he has been selected subject to insurance agreement.</p> <p>c) Flooding. SJ commented on the action plan which had been circulated prior to the meeting. All agreed it was a good piece of work. The plan was unanimously approved by the Parish Council. It was agreed that it should be sent to Thames Water, Environment</p>	<p>JE</p> <p>SJ</p> <p>SJ, SA</p>

	<p>Agency, OCC Highways, OCC , VOWHDC and David Johnston MP. Compton Beachamp Estates have cleared the ditches near Shotover. SJ to chase remaining landowners.</p> <p>The Paper was also to be published on the website. It was suggested that Thames Water and OCC Highways should be invited to attend the Annual Assembly to speak and answer questions. Barry Godsell had suggested donation to WASP (Windrush Against Sewage Pollution) who had been a useful resource for SJ's report and other sewage issues in the village. All agreed for one off donation of £50. Proposed: Cllr Jenkins. Seconded: Cllr Oberman.</p> <p>d) Village Maintenance Contract</p> <p>There were only 2 bidders (Jon Slack and Jason Woodage) for the contract, both for considerably more than the budgeted amount. Cllr Oldnall suggested the following solution for the coming year:</p> <ol style="list-style-type: none"> I. Retain the following in the contract: Jubilee Field, boundary strimming, stream and pond clearance, grips. Allotments, cut grass between plots and car park. Visibility splays. II. Remove the following from the contract: Shop area (Geoff Rumble has kindly volunteered to continue with this), Jubilee Field clearance (covered in biannual tidies), Burial Ground bin (SJ to continue), Allotments watering (Barry Godsell has agreed to continue with this). <i>Afternote: he had requested that the Council repair/replace the pump if necessary.</i> III. Look to adjusting the 24/25 budget/precept in the light of experience to potentially accommodate an increased scope next year. <p>Cllr Oldnall agreed to discuss the costs and revised scope with the preferred supplier (Jon Slack) in order to finalise the contract.</p>	<p>SJ</p> <p>MO</p> <p>MO</p>
ITEM 15 - ALLOTMENTS		
34/24	NP noted that he had no updates. SA informed him of a new enquiry.	NP
ITEM 16 – General		
35/24	No items	
ITEM 17 – CORRESPONDENCE		
36/24	<p>a) Councillors' forum. No further volunteers had come forward for this.</p> <p>b) Consultations – The Vale & South Joint Local Plan https://theconversation.southandvale.gov.uk/jlp/. Comments were due by 26 February. Cllrs Oldnall and Jenkins had started work on a Council reply and it was proposed to reply using one of the web forms. Input from other councillors would be welcomed and/or councillors could submit their own comments. Some useful comments had been received from the CPRE, particularly with respect to Britchcombe Farm.</p> <p>c) New vale political maps. Councillors were encouraged to submit their own comments.</p>	<p>MO, SJ</p> <p>All</p>
ITEM 18 – MATTERS FOR THE MARCH AGENDA		
37/24	<p>The following items were to be included:</p> <ol style="list-style-type: none"> i. Final budget approval ii. Revised maintenance contract iii. Risk assessment review iv. Annual Assembly comments/suggestions. 	SA
ITEM 19 – DATE OF NEXT MEETING		
38/24	The next meeting will be held on 11TH March 2024, in the Thomas Hughes Memorial Hall at 6. 30 pm.	

The meeting closed at 20:34