

Minutes of the Meeting of Uffington Parish Council
Monday 11th March 2024 at 6:30 pm
At the Thomas Hughes Memorial Hall

Present: Cllr Mike Oldnall, Cllr Simon Jenkins, Cllr Fenella Oberman, Cllr Dave Garwood, Cllr Nigel Puddicombe, Cllr Kat Foxhall, Cllr Richard Charles

In Attendance: Sandy Adams

District Councillor: Sue Caul

County Councillor:

Members of the Public: Three

Minute	ITEM 1 – APOLOGIES FOR ABSENCE	Action
39/24	Apologies were received from Cllr Constance.	
	ITEM 2 – DECLARATIONS OF INTEREST	
40/24	Cllr Puddicombe to abstain from discussion in Agenda item 8a Gibbons Cottage as a consultee.	NP
	ITEM 3 – MINUTES OF THE MEETINGS HELD ON MONDAY 12th February 2024	
41/24	Minutes were accepted. Proposed Cllr Jenkins . Seconded Cllr Puddicombe	
	ITEM 4 – REMAINING BUSINESS FROM THE PREVIOUS MEETING	
42/24	GDPR Emergency Plan to be carried forward. Cllr Jenkins to request updated GDPR permissions and relevance from the contacts in the Emergency Plan.	SJ
	ITEM 5 – COUNTY COUNCILLOR’S REPORT	
43/24	No report received. Cllr Caul stated that Cllr Bethia Thomas reported that she will try to cover in the interim. Cllr Oberman requested the position if Cllr Constance stands down. Cllr Caul to find out the position.	SC
	ITEM 6 – DISTRICT COUNCILLOR’S REPORT	
44/24	a) Play Area S106 application. Email problems has prevented her receiving information. Cllr Oldnall to forward information from Julie Perrin . To be covered in item 12.	
	ITEM 7 – OPEN FORUM	
45/24	<u>Museum sign post.</u> The sign post is worn at bottom and top, so will be replaced. Mrs Pilcher requested permission to install a new post. There will be a cost for the new post and work will be required to dig out old post. No cost estimate at the moment. Possibly in region of £112. Post will be installed and cemented into a new hole, Cllr Oldnall proposed a maximum of £200. All agreed. <u>Thomas Hughes Memorial Hall.</u> Hall Fees rise by 5%. Due to possible shop changes the booking system will be moved to an online system. The system is called Hallmaster.. The confirmation will be instant and will be provide invoice production. Payments will be made via Bank Transfer and Paypal. Implementation date to be confirmed. By next meeting audio visual equipment installed in the small room.	KP GR
	ITEM 8 – PLANNING MATTERS	

46/24	<p>a) Planning Applications: New applications to be considered:</p> <p>i. P24/V0517/HH, Gibbons Cottage Broad Street Uffington Faringdon The application is for: Single storey rear extension; removal of chimney; & new outbuilding to replace existing outbuildings.- SJ suggestion to put in holding objection due to no understanding of the purpose. The concern is over any further impacts on drains and flooding. A request asking for clarification of the wording and purpose of the building as the sewage works is at its capacity and drainage. MO has no objection to changed to main building but can not agree until ancillary building definition is discussed. MO to draft response to submit a holding objection.</p> <p>ii. P24/V0535/FUL, Ridgeview Fawler Road Uffington The application is for: Redevelopment of site to provide building for holiday/ short-term occupation.- Comments received were that the application form, says no change to residential units. It is within the area of the red areas in terms of neighbourhood plan for low capacity development. There were some split opinions. Some supporting the tourism, but reflecting on any concern over tourist behaviours. Some concern over heritage areas. There was a discussion about not supporting ribbon development. The development could improve the look of the entrance to the village. MO noted that if it were to be allowed with reservations, there would need to be some clarity over the plan, and whether some conditions can be imposed on the potential tourists to prevent any impacts on the village. MO will draft notes to focus on reasons to approve, to circulate to the other councillors. SJ to write an opposing view, before making a final decision. To consider any new applications received since the publication of this agenda.</p> <p>a) Update on outstanding planning applications:</p> <p>i. P23/V2732/HH - The Lees, Upper Common, Uffington. The application is for an extension and partial conversion of garage to include new front porch, along with over cladding of north elevation. Approved</p> <p>ii. P24/V0309/LB - Peartree Cottage High Street Uffington The application is for: Installation of a wheelchair accessible wet room in the downstairs toilet/shower room. – No objection submitted.</p> <p>iii. P24/V0056/HH - Hendra Broad Street, Uffington. Proposed timber storage shed with solar panel array to roof, erection of new greenhouse, new timber entrance gates, front porch, and conversion of existing garage to habitable accommodation – Approved.</p> <p>iv. P23/V1739/HH and P23/V1740/LB – Lilac Cottage, Woolstone Road. Two storey rear extension to create larger kitchen to ground floor, and master bedroom with balcony to first floor. Awaiting determination. – New Information Submitted.</p> <p>v. P22/V0345/FUL – Sowerhill Farm. Installation of outdoor arena with lights. Change of use from agricultural to equestrian. Approved.</p> <p>SJ suggested adding a page to the weekly newsletter with new planning applications. All agreed SJ to put link to the planning application.</p> <p>b) Uffington and Baulking Neighbourhood Plan. SJ and MO responded to Vale plan with KF assistance.</p> <p>MO to contact Ricardo Rios and requesting information on proceeding with rewriting the neighbourhood plan.</p>	<p>MO</p> <p>MO/SJ</p> <p>MO, DG, SJ</p> <p>SJ</p> <p>SJ, MO, KF</p>
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ITEM 9 – ONGOING PROJECTS		
47/24	<p>a) Access to the Paddock SJ and MO signed legal agreement. SA has arranged for Anna Bendall to complete the signatures.</p> <p>b) Support for Uffington Shop SJ suggested giving Simon Newman £150 to cover the costs, with a note to say full and final payment, if this is incorrect then provide an invoice. All agreed. Julia to pay Simon Newman £150 with a clear covering note to say full and final settlement.</p> <p>c) White Welcome Gates OCC have replied stating that permission is needed for White Welcome Gates. All gates are plastic. Cost £1600 per pair not including installation in accordance to OCC conditions. MO to draft note to villager concerned.</p>	<p>SA</p> <p>SJ</p> <p>MO</p>
ITEM 10 – FINANCIAL MATTERS		
48/24	<p>a) To approve February payments February payments were approved.</p> <p>Proposed: Cllr Charles. Seconded: Cllr Puddicombe. Cllr Oldnall to authorise the bank payments.</p> <p>b) Asset checks Small folder holder missing that will not be replaced. Trees were felled after tree surgeon report. Completed 25/02/2024 Any Changes notified.</p> <p>c) Approval of funds to be transferred to EMR Allows the roll over of money into the reserves. Money left from poplars – Propose MO to put into village projects pot. S106 projects money left transferred into one pot. CPF – internal transfer Community Priority Fund. MO to look at Software licences. Funds remaining from Footpath 4 project. This will go into the Village fund. SJ – commented on rationalising codes. MO to clarify Budget code 4316</p> <p>d) Review of bank account signatories Change of signatories. Need to remove Cllr Puddicombe signature and add Cllr Charles.</p> <p>e) Final budget approval Agreed to reduce scope of village maintenance budget but added £500 from the reserves to cover one year. Discussion over how to represent income. Cllrs to make decision over how to represent the money.</p> <p>Proposed Cllr Garwood. Seconded Cllr Foxhall.</p>	<p>MO</p> <p>MO</p> <p>MO, RC</p> <p>SA</p> <p>JE</p>
ITEM 11 - OSR UPDATE		
49/24	<p>OSR Update</p> <p>See Open Forum – Museum sign post replacement.</p>	
ITEM 12 – JUBILEE FIELD TRUST		
50/24	<p>a) Children’s play area. Old swings. – Rubber matting was removed. A temporary fix was too put shavings under the swing.</p> <p>b) There were no applications to use the field.</p> <p>c) New play Equipment Cllr Oberman has renegotiated with Kompan, and confirmed that there are no price changes. There is a long running time and requested agreement In favour of putting application in now whilst waiting for the S106 money. It was stated that this money cannot be used retrospectively. Cllr Oldnall to respond to Julie Perrin with regards to the S106 application status. SJ raised the wet conditions on the field.</p>	<p>FO</p> <p>MO</p>
ITEM 13 – ANNUAL / QUARTERLY REVIEWS		
51/24	<p>The following policies/documents were all unanimously agreed. Proposed: Cllr Puddicombe Seconded: Cllr Garwood. Clerk to put latest versions on the website by 31</p>	<p>SA</p>

	<p>March as required by the internal auditor.</p> <p>a) Risk assessment KF suggested adding sewage pollution. – Proposed Cllr Charles. Seconded Cllr Foxhall.</p> <p>b) Volunteer Policy A discussion took place suggesting that there should be a verbal acknowledgement and receipt of the policy by volunteer. MO to add to the policy, to include Jubilee tidy and litter picks.</p>	MO, SJ
ITEM 14 – VILLAGE UPKEEP		
52/24	<p>a) Poplars Ideas have been circulated and will be brought forward to the annual assembly.</p> <p>b) War Memorial Insurance for the repair has been. Peter Hawkins hoping to start week of 25th March.</p> <p>c) Flooding. As a result of Vale initiative affected residents been accepted. The Report has been circulated. Invited Thames Water and OCC Highways to attend annual assembly. DG approached by villager to discuss the pond, in response will be going on a walkaround with SJ to understand the water course.</p> <p>d) Village Maintenance Contract John Slack has been awarded the contract and has accepted. MO drafting a contract. He has insurance. Intention is that he starts on 1st April 2024.</p>	<p>SJ/FO</p> <p>SJ</p> <p>MO, SJ, DG</p> <p>MO</p>
ITEM 15 - ALLOTMENTS		
53/24	An allotment gate post has fallen apart and will be replaced by John Slack on 14/03/2024	NP
16 - Courier		
	A request was made for a councillor to write the Parish Council introduction in the next Courier issue	MO
ITEM 17 – General		
54/24	a) Annual assembly comments/suggestions MO to circulate initial ideas and draft	MO
ITEM 18 – CONSULTATIONS - Renumber		
55/24	New Council wards and ward boundaries. Responses required 18 th March.	
ITEM 18 – MATTERS FOR THE APRIL AGENDA		
56/24	Annual assembly Short summary – Speakers discussed. Wilts Berks Canal Trust. Fay to produce teas. – David Miles, white Horse restoration	SA
ITEM 19 – DATE OF NEXT MEETING		
57/24	The next meeting will be held on 8th April, in the Thomas Hughes Memorial Hall at 6. pm. Annual assembly 7pm	

Meeting finished 21:00