

**Minutes of the Meeting of Uffington Parish Council
Monday 13th May at 6:30 pm
At Thomas Hughes Memorial Hall**

Present: Cllr Simon Jenkins, Cllr Dave Garwood, Cllr Fenella Oberman, Cllr Kat Foxhall, Cllr Richard Charles, Cllr Nigel Puddicombe

In Attendance: Sandy Adams (Clerk), David Hatton (Clerk)

District Councillor:

County Councillor:

Members of the Public: 4

Minute	ITEM 1 – APOLOGIES FOR ABSENCE	Action
84/24	Apologies were received from Cllr Oldnall and Cllr Caul.	
	ITEM 2 – DECLARATIONS OF INTEREST	
85/24	None.	
	ITEM 3 – MINUTES OF THE MEETING HELD ON MONDAY 8TH APRIL 2024	
86/24	Minutes were accepted. Proposed Cllr Garwood. Seconded Cllr Puddicombe. RESOLVED.	
	ITEM 4 – REMAINING BUSINESS FROM THE PREVIOUS MEETING	
87/24	There were none.	
	ITEM 5 – DISTRICT COUNCILLORS REPORT	
88/24	There was no verbal report, however a document was provided by Cllr Caul detailing current News from the VOWHDC. Cllr Jenkins to review and publish articles where relevant.	SJ
	ITEM 6 – COUNTY COUNCILLORS REPORT	
89/24	No report received.	
	ITEM 7 – OPEN FORUM	
90/24	<ul style="list-style-type: none"> a. Mr Rumble demonstrated the new AV system recently installed in the small hall and reported that he hoped the new on-line booking diary for the Village Hall would be operational by August. b. A resident mentioned that he was looking into setting up a table tennis club, this was encouraged, but Mr Rumble stated that the THMH does not provide insurance cover for activities taking place within the hall. 	
	ITEM 8 – PLANNING MATTERS	
91/24	<ul style="list-style-type: none"> a. Planning <ul style="list-style-type: none"> a. New Applications to be considered: None. b. To consider any new applications since the publication of this agenda. <ul style="list-style-type: none"> i. PV/V0912/LDP, 18 Patricks Orchard, Uffington. This application is for: To construct an extension to the rear of the property. Applicant has sought Permitted Development Rights. Awaiting Determination. c. Update on outstanding planning applications. <ul style="list-style-type: none"> i. P24/V0517/HH, Gibbons Cottage, Broad Street, Uffington. This application is for: Single storey rear extension; removal of chimney; new outbuildings to replace existing outbuildings. Granted. 	

	<ul style="list-style-type: none"> ii. P24/V0535/FUL, Ridgeview, Fawler Road, Uffington. This application is for: Redevelopment of the site to provide building for holiday/short term occupation. Granted. iii. P23/V1739/HH and P23/V1740/LB, Lilac Cottage, Woolstone Road, Uffington. This application is for: Two storey rear extension to create larger kitchen to ground floor and master bedroom with balcony to first floor. New Information Submitted. Awaiting Determination. <p>b. Following a recent approved planning application it was discussed that ‘keeping in character’ should be extended to borders as well as properties.</p> <p>c. Cllr Foxhall stated that the closure of a quarry in the Bedford area meant that there was no longer any source of chalk stone for small scale (maintenance) projects. Quarries could be re-opened for major projects. Advice to be sought from the VOWHDC Conservation Officer.</p>	SJ
ITEM 9 – ONGOING PROJECTS		
92/24	a. Access to the Paddock (Formerly Vehicle Bridge to the allotments). Cllr Jenkins advised that an agreement had been reached between the relevant parties. It was agreed that it would be prudent to check with the VOWHDC whether any formal action was required to release the Council from the remaining Conditions imposed when the allotments were gifted to the Council in 2012.	SJ
ITEM 10 – FINANCIAL MATTERS		
93/24	<p>a. Approved April Payments. April payments were approved. Proposed Cllr Puddicombe. Seconded Cllr Foxhall. Cllr Jenkins to authorise bank payments.</p> <p>b. Review of Bank Account Signatories. Current signatories are Cllr Jenkins, Cllr Oldnall, J Evans (RFO). D Hatton (Clerk) to be added.</p> <p>c. Annual Audit The Annual Audit will take place on the 28th May 2024 and the RFO will arrange all necessary documents for the council meeting on 10th June 2024.</p> <p>d. Courier Printing Costs. Cllr Foxhall has investigated the costs involved and has located a potential supplier. A discussion was held relating to the editing and pre-production required and further investigations will take place with the suggestion of an example document using an existing template.</p> <p>e. Rialtas Accounting System. Transfer to a cloud based accounting system was approved. Proposed Cllr Garwood. Seconded Cllr Foxhall. RFO and Clerk to liaise reference system training.</p>	<p>SJ</p> <p>RFO</p> <p>RFO</p> <p>KF</p> <p>RFO / Clerk</p>
ITEM 11 – COUNCIL JUBILEE FIELD TRUST		
94/24	<p>a. Monthly Play Area Inspections It was noted that the circular seating located by the village hall emergency access is in need of some attention. DH has agreed to look at the seat and liaise with Cllr Oberman for any repairs.</p> <p>b. Applications to use the field. 1) 22nd June 2024, use of bouncy castle, further information requested.</p>	DH / FO

	<p>2) 29th June 2024, outdoor kitchen, further information requested.</p> <p>c. New Play Equipment. The installation of the new play equipment commenced 13th May. Once completed the new installation will need to be inspected before public use. A discussion was held as to how an 'Opening Ceremony' could take place for the new play area perhaps involving the school and VOWHDC . Cllr Foxhall and Cllr Oberman to investigate. Following a query from the District Council whether S106 documentation had been returned, Cllr Oberman agreed to check with Cllr Oldnall. Also, clarification of receipt of the S106 grant was requested.</p>	<p>KF / FO</p> <p>FO / MO / RFO</p>
ITEM 12 – OSR		
95/24	Cllr Charles stated that he had nothing to report.	
ITEM 13 – ANNUAL / QUARTERLY REVIEWS		
96/24	Risk Assessment – concluded, see March Minutes 51/24	
ITEM 14 – VILLAGE UPKEEP		
97/24	<p>a. Pond Area Work is ongoing to level the area around the pond; the introduction of a willow structure was discussed.</p> <p>b. War Memorial Repairs to the War Memorial have been completed and insurance funds received.</p> <p>c. Flooding There have been various works completed to alleviate the situation which have shown a noticeable reduction in the water levels. Cllr Jenkins to send a letter of thanks to the relevant individuals/companies. Cllr Foxhall noted that Longcot Parish Council is currently conducting research into the situation of flooding at the railway bridge on Claypit Lane.</p> <p>d. Village Maintenance Contract This continues to be an ongoing matter and Cllr Jenkins is in discussion with a new interested party.</p> <p>e. BGG Contract Confirmation Clerk is to contact BGG confirming the arrangements and costs for the maintenance of the verges and hedges where relevant.</p>	
ITEM 15 – ALLOTTMENTS		
98/24	Cllr Puddicombe advised that the current use of the allotments was at an optimal level, with only 3 plots vacant. Cllr Jenkins noted that there may be a requirement to replace some fencing in the future.	
ITEM 16 – GENERAL		
99/24	<p>a. Clerk/RFO Update. David Hatton was welcomed to the position of Clerk; going forward he will undertake the necessary training for the position of RFO.</p> <p>b. Fim Company Donation. A donation of £400.00 has been made to the Parish Council with the RFO to complete the required documents for receipt. Suggestions for the possible use of this were requested.</p> <p>c. Do You Have Your Parish Ready for D-Day 80? It was agreed that a flag would be purchased from the Royal British Legion for display during this celebration period. Proposed Cllr</p>	<p>Clerk / RFO</p> <p>RFO /SJ</p>

	<p>Puddicombe. Seconded Cllr Oberman.</p> <p>d. Defibrillator The defibrillator located at the THMH has recently been used and a donation of £1000.00 has been received from the family concerned.</p> <p>e. Village Shop/Post Office With the knowledge that the existing lease holders are looking to sell the business it was agreed that the council should investigate it's position as landlord.</p>	SJ
ITEM 17 – CONSULTATIONS		
100/24	<p>a. Joint Local Plan. The Vale is currently preparing the next stage of this consultation which is expected to be released in the autumn.</p>	
ITEM 18 – MATTERS FOR THE JUNE 2024 AGENDA		
101/24	<p>a. Annual Audit.</p> <ol style="list-style-type: none"> 1. Receive the Internal Audit Report. 2. Approve and Sign the Annual Governance Statement. 3. Approve and Sign the Annual Accounting Statement. 4. Set the dates for the Notice of Electors Rights. <p>b. Jubilee Field AGM.</p> <p>c. Uffington and Baulking Neighbourhood Plan</p> <p>d. Document Review.</p> <p>e. Village Maintenance Contract Update.</p> <p>f. Courier Production Update.</p> <p>g. BGG Contract Update</p>	
ITEM 19 – DATE OF NEXT MEETING		
102/24	The next meeting will be held on Monday 10 th June in the Thomas Hughes Memorial Hall at 6.30pm	